

**Secretary of State
INTERNAL
PURCHASE ORDER**

Order Number: 307-9-00003

Order Date: Sep 1, 2018

TO: TIBH Central Store

17419760511203
1130 Rutherford Lane, Bldg 1, Ste 190
Austin, TX 78753
Ph: 834-8242

BILL TO
Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

A valid purchase order number must be shown on shipments and invoices.

PCC Code: 9 TX Gov. Code 122.008

Accounting Information: 190002 (\$1,500), 290002 (\$5,000), 296001 (\$1,400), 395001 (\$500), 490005 (\$2,200), 590006 (\$8,000), 790006 (\$15,000),
890004 (\$7,000), 990005 (\$6,000)

Item No.	Quantity	Unit	Description	Unit Cost	Extension
			615-60 As needed office supplies for Fiscal Year 19		
1	1	YEAR	Office Supplies for Executive	\$1,500.00	Est. \$1,500.00
2	1	YEAR	Office Supplies for Administrative Services	\$5,000.00	Est. \$5,000.00
3	1	YEAR	Office Supplies for Operating Support	\$1,400.00	Est. \$1,400.00
4	1	YEAR	Office Supplies for IT	\$500.00	Est. \$500.00
5	1	YEAR	Office Supplies for Texas Register	\$2,200.00	Est. \$2,200.00
6	1	YEAR	Office Supplies for Elections	\$8,000.00	Est. \$8,000.00
7	1	YEAR	Office Supplies for Corporations	\$15,000.00	Est. \$15,000.00
8	1	YEAR	Office Supplies for UCC	\$7,000.00	Est. \$7,000.00
9	1	YEAR	Office Supplies (Government Filings except Texas Register)	\$6,000.00	Est. \$6,000.00
			Total:		Est. \$46,600.00

ORDERED BY: 

Purchaser / Phone: Shuford Scott CTPM, CTCM, 512-463-5607; email: sscott@sos.texas.gov Fax: 512/475-2819

Plus Freight: Y /