The State of Texas



INAIVIE				
(Last)	(First)	(Middle)		
TEMPORARY ADDRESS				APT
CITY	STATE	ZIP	PH ()
PERMANENT ADDRESS				APT
CITY	STATE	ZIP	PH <u>(</u>)
EMAIL ADDRESS			CELL PHONE ()
SPECIAL SKILLS (list all special ski	lls you possess or office equipment y	rou can use in addition to spe	ecific types of software	e programs):
Have you previously participated	in the Texas Secretary of State's Inte	ern Program?	_	
If yes, list specific dates:	Mo Day	through	Mo Day	Yr
Have you served as an intern for	another agency?	Agency:		
Do you have any relatives who w	ork for the Office of the Secretary of	State?		
College you are attending?			Classification?	
			_	
Major:	Minor:		Graduate Student?	
WORK EXPERIENCE				
Employer:		Position:		
Supervisor:		PH	()	
Starting Date:	Leaving Date			
Duties:				
Employer:		Position:		
Supervisor:		PH	()	
Starting Date:	Leaving Date			
	Leaving Date			
Duties:				

Employer:	Position:		
Supervisor:	PH	()	
Starting Date: Leaving Date			
Duties:			
Employer:	Position:		
Supervisor:	PH	_ ()	
Starting Date: Leaving Date			
Duties:			
Have you ever been convicted, as an adult, of a felony or subjected to a deferred If your answer is "Yes," explain in concise detail on a separate sheet of paper, givi the court, and the disposition of the case(s). A conviction may not disqualify you	ng the dates and na	ature of the offense, the name and location of	
PLACEMENT REQUEST	, but a laise statem	ent wiii.	
TEACHIER REGOLD			
Semester Preference: Fall Spring Summer			
Positions within the Secretary of State's Intern Program are 20 hours per week ar Friday 1 p.m. – 5 p.m. Select your preferred schedule.	nd are scheduled M	onday –Friday 8 a.m. – 12 noon or Monday –	
		Manufact Edday	
Monday – Friday OR 8 a.m. – 12 noon		Monday – Friday 1 p.m. – 5 p.m.	
Summarize why you would like to serve in the Texas Secretary of State's Intern P	rogram:		
,	· ·		
How did you hear of the Intern Program?			
Thow did you fleat of the intern Frogram:			
	2		
Will you receive or do you plan on seeking class credit for participation in this pro-	ogram?		
yes no]		
		,	
SIGNATURE:	DATE:	/ /	

Please <u>attach a resume</u> to this application and mail to:

Office of the Secretary of State-Human Resources
P.O. Box 12887
Austin, Texas 78711
(512) 463-8000

or email to: employment@sos.texas.gov

The Office of the Secretary of State is an Equal Opportunity Employer.

Secretary of State's Internship EEO DATA FORM

The information requested is optional and is being collected for the purpose of reporting to Federal and Equal Employment Opportunity Agencies and will not be considered as part of the application for employment. It will be separated from the application.

1. Semester / Year		3. Last Name (Type or Print)		t) F	rirst Mid	ddle			
4. Address City		City		State	ZIP Code	5. Home Phone	6. Work Phone		
						()	()		
7. Sex 8. Birth Date 9. M-Male		9. Ethnic	. Ethnic Origin (Check mark preferred) Asian/Pac Am.Ind/						
F- Female									
10. How did you find out about this internship?									
10. How did you	i iina out about triis	internship:							
□ 01 - Other State Employee □ 0		06 - Newspaper			_ 11 - Texas Workforce Comm./ Hire Texas				
□ 02 - Job Fair [07 - College/University Career Day			☐ 12 - Other (specify):			
□ 03 - Professional Publication □		ion 🗌 🕻	08 - Human Resource/Personnel Office				bechy).		
□ 04 - Recruitment Poster □] 09 - Radio							
□ 05 - Television □		10 - Agency Web Site - Internet							
			<u> X</u>	<u> </u>	ntern Signature		Date		

White (Not of Hispanic origin) – All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black (Not of Hispanic origin) - All persons having origins in any of the Black racial groups of Africa.

Hispanic – All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander – All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native – All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

AN EQUAL OPPORTUNITY EMPLOYER